

RERA/Reg-Agent/Misc/10/2023  
**Real Estate Regulatory Authority, Bihar**

6th Fl., BSBCCL Building , Hospital Road,  
 Shastri Nagar, Patna - 800023

O.O.N. 42

Patna, Dated:- 10-02-2023

**Notice**

**Sub: Real Estate Agents (Company and Firm) to submit reports on transactions of plots/flats etc.**

Rule 13 of the Bihar Real Estate (Regulation & Development) Rules 2017 enjoins upon all the RERA registered Real Estate Agents to **maintain and preserve its Books of account, records & documents** in accordance with the provisions of the Income Tax Act. 1961 (43 of 1961), as amended from time to time, and the rules made thereunder. Similarly, Rule 14 (2) of the Bihar Real Estate (Regulation & Development) Rules 2017 enjoins upon them to facilitate the possession of all the information and documents, as the allottee, is entitled to, at the time of booking of any Plots, Apartment or building (including flats, shops etc.) or as the case may be and discharge such other functions as prescribed by the regulations of the Authority.


As such all registered Real Estate Agents whose entity is either **Company or Firm (other than Individual)**, are therefore, requested to submit the details of units sold by them in the following format, duly authenticated, through mail on email ID: [agent.rerabihar@gmail.com](mailto:agent.rerabihar@gmail.com):-

Name of the Project	Financial Year	Total number of Flat/Plot	Number of Flat/Plot sold	Total Amount Received	Total Turnover of the Company/ Firm
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The above information is to be furnished before 28.02.2023 for each project undertaken in every financial year from the date of their registration as Real Estate Agent.

This comes into force with immediate effect.

This issues with the approval of competent authority.

  
 Secretary  
 RERA Bihar