

NAME OF PROJECT -

NAME OF PROMOTER-

DATE OF SUBMISSION OF ONLINE APPLICATION _____ & HARD COPY _____

APPLICATION NO. -

DOCUMENT CHECK LIST CUM INDEX AT THE TIME OF RECEIVING THE HARD COPIES					
S NO	DOCUMENT TYPE	YES/NO	NO. OF PAGES	PAGE NO.	PAGING NO. IN FILE
(I)	(II)	(III)	(IV)	(V)	(VI)
1	PRINTED COPY OF ONLINE SUBMITTED APPLICATION FORM				
2	COMPANY REGISTRATION CERTIFICATE				
3	OCCUPANCY PERMISSION				
4	Previous Project Details (Last 5 years only)				
4	SCAN COPY OF BANK PASS BOOK(WITH BRANCH NAME, IFSC CODE, A/C NO./CANCILE CHAQUE)				
5	DEMAND DRAFT WITH PHOTOCOPY (NAME, MOBILE NO.,SIGNATURE ON BACK SIDE OF THE DRAFT)				
	ANNUAL REPORT				
6	A BALANCE SHEET FOR PRECEDING 3YEARS				
	B AUDITED P&L STATEMENT FOR PRECEDING 3YEARS				
	C CASH FLOW STATEMENT FOR PRECEDING 3YEARS				
	D DIRECTOR'S REPORT FOR PRECEDING 3YEARS				
	E AUDITOR'S REPORT FOR PRECEDING 3YEARS				
7	FORM – B (AFFIDAVIT CUM DECLARATION)-IN ORIGINAL				
8	NON- ENCUMBRANCE CERTIFICATE)-IN ORIGINAL				
9	LAND DEED AGREEMENT/ AGREEMENT WITH LAND OWNER				
10	REGSITERED DEED OF LAND WHERE PROJECT IS PROPOSED				
11	MUTATION ORDER & RENT RECICEPT/ LPC				
12	NOTICE OF COMMENCEMENT VERIFIED WITH COMPETENT AUTHORITY AS PER BIHAR BUILDING BY-LAWS OR AFFIDAVIT- IN ORIGINAL(MANDATORY FOR NEWLY LAUNCHED PROJECT)				
13	PAN CARD				
14	AADHAR CARD				
15	PROFORMA OF AGREEMENT FOR SALE				
16	PROFORMA OF ALLOTMENT LETTER				
17	PROFORMA OF CONVEYANCE DEED				
18	OTHER PROJECT RELATED DOCUMENTS IF ANY (ENVIRONMENTAL CLEARANCE, NOCs ETC.)				
19	BUILDING PERMIT APPROVAL CERTIFICATE (BY U.L.B OR PLANING AUTHORITY)				
20	SANCTIONED DETAILED SITE , LOCTION & SERVICES PLANS				
21	SANCTIONED FLOOR PLANS				

RECEIVED BY _____
(SIGNATURE OF D.E.O/PROGRAMMER WITH NAME)

(SINGNATURE OF APPLICANT)